


# OFFICIAL TIME POLICY

## PLANT PROTECTION AND QUARANTINE EASTERN REGION

### FLORIDA



Steven J Bagenski  
11/16/2001 03:49 PM

To: Lauren Hill/MD/APHIS/USDA@USDA  
cc: William L Manning/FL/APHIS/USDA@USDA  
Subject: Re: Official Time 

The policy for my Work Unit is the employee will be given official time to respond.....there have been no problems...if it becomes a problem in the future with abuse of the time or excessive use of time, then we would have to put more stringent parameters.....but right now, they are given official time to do this and there have been no abuses of this. Guidelines on the amount of time should come from Headquarters and distributed to the nation.....or region .....we look for your support.....what is reasonable?